SORA Board Meeting Minutes

July 9, 2024, 2:30 PM - 4:00 PM (EDT)

Please join my meeting from your computer, tablet or smartphone on our NEW LINK:

[**meet.google.com/kcw-zpda-jia**](https://urldefense.proofpoint.com/v2/url?u=http-3A__meet.google.com_kcw-2Dzpda-2Djia&d=DwMFaQ&c=sdnEM9SRGFuMt5z5w3AhsPNahmNicq64TgF1JwNR0cs&r=Ql4DNW5Hwu446L6nYkPQPuc5xkBTRoR0OS83slKg9vk&m=86u3N3yo8539qgPG5Z_6q6xlxwAb4aIKGbLcLu8ieiWy5ZxjTO2WfilyxLis48Wc&s=1dxzawjFpKKsO-BakjPJ5AIi03XZmo-K7QC7pjep43A&e=)

Or dial:

More phone numbers: https://tel.meet/kcw-zpda-jia?pin=2479096131574

Board Roll Call:

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| **Region 1: Amanda Clark (CT);** **Becka Andranovich** | Region 9: Michael Broussard (NM), *Treasurer* |
| Region 2: Stephen Marshall (NY) | **Region 10: Jeremy Simmons (WA)** |
| **Region 3: Travis Sterner (MD), *Past President*** | At Large*:*  Lance Gregory (VA) |
| **Region 4: Chris Edwards (KY)** | **Tribal: Chris Sams (Cherokee Nation)** |
| Region 5: Mike Mettler (IN) | **Canadian Provinces: Derek Smith (Manitoba)** |
| **Region 6: Nicholas Huber (OK), *President-Elect*** | ***Executive Director*: Eric Casey** |
| Region 7: Eric Folks (MO) | ***Secretary*: Marcia Degen (Retiree)** |
| **Region 8:Chuck Cousino (CO), *President*** |  |

Invited Guests: **Dick Bachelder**/ **Sheryl Ervin (COI Rep.)**; Membership chair: vacant

1. Approval of June 4, 2024 Board Meeting minutes: Motion: Chris E Second: Amanda C

Motion approved.

1. Executive Committee Reports
	1. President’s report: (Chuck)
		1. Noticing a decreased usage of the listserv; suggestions to increase?

Amanda offered to post how she used the list serve to assist in her regulation revision; encouraging people to use.

* 1. Treasurer’s Report: (Michael)
		1. Invoice status
			1. Members
				1. Danna R., OR, CT, NC, Chad M.

CT has paid. Jeremy sent note to OR; they said they hoped to have it addressed in the near future. Chris will work with NC to inquire on status.

* + - 1. COI, Membership, and 2023 Tuesday event payment status

Will provide at next board meeting

* + 1. Current account balances: (via email)
			1. Savings: $31,501.48
			2. Checking: $14,935.06
			3. Receivables: $3,526.80
	1. Secretary’s Report: (Marcia)
		1. Listserv Items
			1. Email updates, status
				1. Park County email corrections made
				2. Added

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| steven.kokovay@env.nm.gov |
| Michael.Powell@env.nm.gov |
| John.Wells@env.nm.gov |

* + - * 1. Deleted

|  |
| --- |
| Sterling.few@env.nm.gov |
| David Cotton, cottond1@michigan.gov |

* + - 1. Share privileges for Google docs; Status?
			2. COI; contact list complete – as far as we know, yes.
			3. From NOWRA – link to State regulatory contact list on EPA page not working. Do we have that on our page too? We provide regional reps on the website.

<https://www.epa.gov/septic/state-septic-system-program-contacts>

<https://www.epa.gov/septic/advanced-technology-onsite-treatment-wastewater-products-approved-state>

* 1. Executive Director’s Report (Eric C.):
		1. Website updates
			1. Status of “untrusted site” issue – EC talked with web provider and they are working on it.
			2. Site modifications via WordPress; status? New minutes are loaded. Problems with how to edit the source code. Working with web provider
			3. We are maintaining services from Dream Host; confirmed the $5/mo. Charge is valid
			4. Members only page; need to determine if this option is needed; cost/benefit analysis. It can be created, but has not convened a members only committee group.
		2. SORA official address; should both the CT and VA be noted on webpage? One being the official address for contact, and the other for tax purposes. It’s being corrected.
		3. Workforce grant update; EPA informed NOWRA that the grant was not approved.
		4. SORA-specific email for Exec. Dir. – wecasey@soraus.com, When should we start to use this email? In progress.
		5. NEHA add status. In progress.
1. Standing Committee Reports:
	1. Membership (Eric C.);
		1. Member, online application status. Working as intended? Is site contacting Marcia, Michael, Eric, Becka? Updated language on form? Still needs to be confirmed
	2. Conference Planning (Eric C./Jeremy);
		1. Tuesday evening event location; status? Reception – planning committee met earlier this month. Conference registration within 30 days. Lots of abstracts submitted. Two field trips planned. Roe-d-hoe. Limited number of rooms for Tuesday night. Recommend to reserve hotel soon. Looks like they won’t be doing an online component this year.
			1. Food/Bev. Planning status? They are evaluating options. Two venues: Nectar vs Purgatory – both a short walk; there are also other eating places near them both. Attendance estimate of 50 people. Do need to pay the deposit prior. Chuck C: motion to set it up at Purgatory; Chris E second. No objections.
	3. Strategic Planning (Travis):
		1. n/a
2. COI Report (Dick/Sheryl) Per email:
	1. Dick to contact COI; Comments received; Action items? No report.
3. Ad hoc Committee Reports:
	1. Newsletter status (Eric C., Michael B., Mike M.)
		1. New tab for newsletter on webpage? Went out by email today.
	2. OWTS funding options (Lance, Eric C.); Status? Doodle poll sent out to set a meeting time.
	3. Policy (Chuck):
4. Old Business:
	1. National Waste Alliance; NAWT program; Status report, Nicholas (OK)

No new info.

1. New Business:
	1. Link to OWTS state web pages and regulations to our website. Eric to ask. Discussion – Amanda suggested to have it part of the renewal process and gather the info through a google form.
2. Action Items:
	1. none
3. Adjourn –**Meeting Dates for 2024 (First Tuesday of each month):** All meetings will start at 2:30 P.M. EST.

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| ~~July 9~~ | October 1 |
| August 6 | November 5 |
| September 3 | December 3 |